



LOCKWOOD PEDESTRIAN SAFETY DISTRICT



Lockwood Pedestrian Safety District Advisory Board Meeting MINUTES – 3/5/2025

Lockwood High School, Community Room | 1932 U.S. Hwy 87 E, Billings, MT 59101.

- **In Attendance: Board Members:** Brandy Dangerfield, Nick Pancheau, Tim Sather
 - Erin Claunch (Sanbell), Elyse Monat (Transportation Planner)
- **Minutes:** February minutes emailed 3/3/25 by Dangerfield.
 - Pancheau motioned to approve, Sather 2nded, all in approval.
- **Torgerson sidewalk improvements project (Erin Claunch, Sanbell)**
 - Called some contractors and left voicemails. CM&E is most likely to be interested in the job.
- **TAPP Grant progress for Johnson Ln sidewalk (Erin Claunch, Sanbell)**
 - (handout) Task Order #2 - Johnson Lane Sidewalk TA Grant Application.
 - Erin will find out the limits on the Johnson Lane intersection.
 - Sather motioned to approve Task Order #2, Pancheau 2nded, all approved.
 - Added note 3/27: Revised Task Order #2 (via email) approved by BoCC 3/18 (attached)
- **Old Hardin Rd sidewalk project (Travis Smith)**
 - Claunch spoke to Jay Anderson and there was a meeting with DOWL.
 - Ditch pipe is starting at the end of May.
- **TEDD/ Billings Bypass—update (Nick Pancheau)**
 - No progress from last month.
- **Trail Count Report (Elyse Monat)**
 - handout (attached)
- **Old Business**
 - No progress since December
 - From December: Fossil Industries www.fossilgraphics.com makes the wayfaring signs and Dangerfield will reach out for an estimate to order new signs.
 - Ask suggests new board member solicitation through the school newsletter or through other school groups. Middle school newsletter is weekly.
 - *New:* Send to each school administrators and ask for interested students
 - Banner: *Get 2 banners printed
 - *Smith should have the door key-communicate with school admin of the change.
 - TAP Grant Application open Jan 10 and due Apr 9, 5p.
 - Concrete trail down and segment on the west side of Johnson Lane
 - Student aged participation?
- **New Business**
- **Meeting adjourned 7:32pm.**
- **Next Meeting Date(s):** Wednesday, April 2, 7pm.



LOCKWOOD PEDESTRIAN SAFETY DISTRICT



Lockwood Pedestrian Safety District Advisory Board Meeting Attendees – March 5, 2025

Name _____ Email (If not provided previously) _____

1. Brady Dangorfield

2. Nik Panchayat

3. ERIN Clannest

4. Elyse Monat

5. Tim Satheno

6. _____

7. _____

8. _____

9. _____

10. _____

11. _____

12. _____

13. _____

14. _____

15. _____

Appendix C

TASK ORDER #2 – JOHNSON LANE SIDEWALK TA GRANT APPLICATION

This **Task Order** is issued under the **Contract for Professional Engineering Services Agreement** dated 04/12/2022 between Yellowstone County and Sanderson Stewart Sanbell – Rocky Mountain (Sanbell) for services to be provided by the Engineer for the County, as described in the Project Information section of this Task Order Proposal dated 03/11/25. This Task Order is incorporated into and made part of the Contract for Professional Engineering Services Agreement.

A. Project Information

This project is intended to perform the necessary project research, preliminary design, and reporting for the Johnson Lane Sidewalk Transportation Alternatives grant application.

B. Scope of Services: The Scope of Services to be provided under this Task Order is described as follows:

- 1) Project Research
 - a. Compile existing traffic and safety data
 - b. Compile existing GIS data for inclusion in exhibits
 - c. Create a base map of the existing conditions
 - d. Obtain R/W documents
 - e. Field visit along corridor
 - f. Coordinate with MDT on limits of Johnson Lane Interchange project
- 2) Conceptual Design
 - a. Layout conceptual sidewalk design for inclusion in application. Design will be based on readily available topographic data. No survey is included with this scope.
 - b. Identify "high-level" design considerations
 - c. Refine planning-level cost estimate
 - d. Produce design exhibits for inclusion in application
- 3) Right-of-Way Exhibits
 - a. Incorporate GIS data into CAD base file
 - b. Create R/W Exhibits for inclusion in application
- 4) Grant Application
 - a. Request letters of support from local jurisdictions (Yellowstone County and LPSD).
 - b. Create narratives for the grant application sections
 - c. Compile & summarize all application materials into one grant application submittal

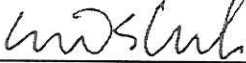
C. Compensation: Sanbell will bill for its service on a time and materials basis for this task up to a maximum of \$13,000. If work that is out of scope is requested or if the in-scope work to be completed is ultimately anticipated to exceed the estimated project fee, Sanbell will

request approval from the County before performing the additional work. Sanbell will begin work once this agreement has been executed by both parties.

Sanbell shall submit invoices to the Client for work accomplished during each calendar month. Monthly invoices shall include, separately listed, any charges for services for which time charges and/or unit costs shall apply. Such invoices shall also include, separately listed, any charges for consultants retained by Sanbell, and reimbursable costs. Such invoices shall be submitted by Sanbell as soon as possible after the end of the month in which the work was accomplished and shall be due and payable by the Client upon receipt. The Client agrees that the monthly invoice from Sanderson Stewart is correct, conclusive, and binding on the Client unless the Client, within 20 working days from the date of receipt of such invoice, notifies Sanbell in writing of alleged inaccuracies, discrepancies, errors in the invoice, or the need for additional backup.

All Terms and Conditions of the Contract for Professional Engineering Services Agreement shall continue in full force and effect, This Task Order is accepted, and the Engineer is authorized to proceed.

Engineer: **Sanbell – Rocky Mountain**

By:  Date: 3/13/25

Name/Title: Erin S. Claunch / Assoc. Principal

Address: 1300 N. Transtech Way

Billings, MT 59102

Phone: 406-869-3320 Fax: _____

Yellowstone County

By:  Date: 3/18/25

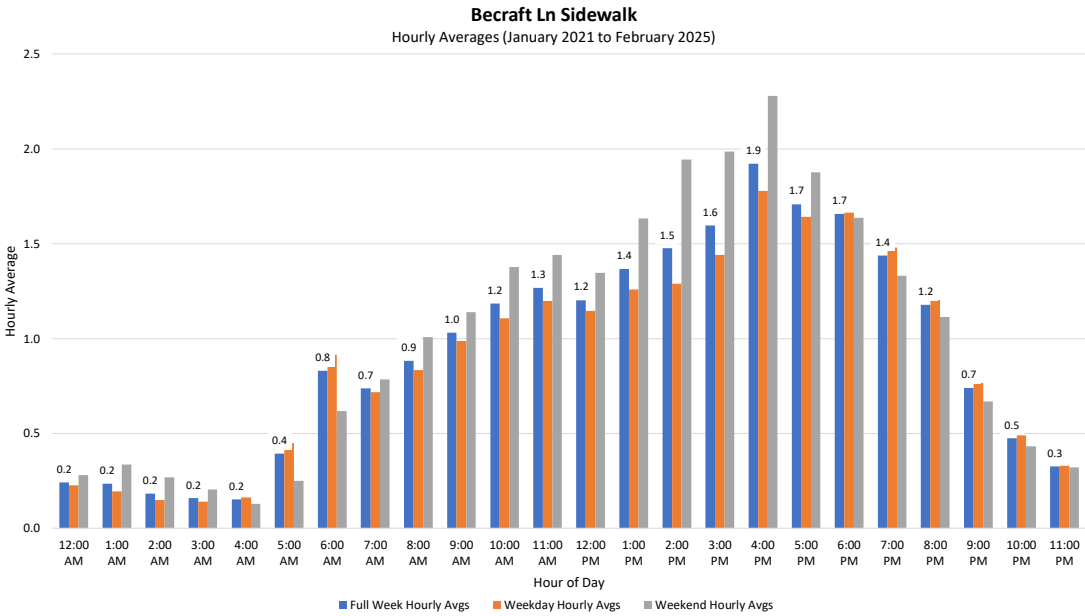
Name/Title: Mark Morse, Chair

Address: 310 N. 26th Street

Billings, MT 59101

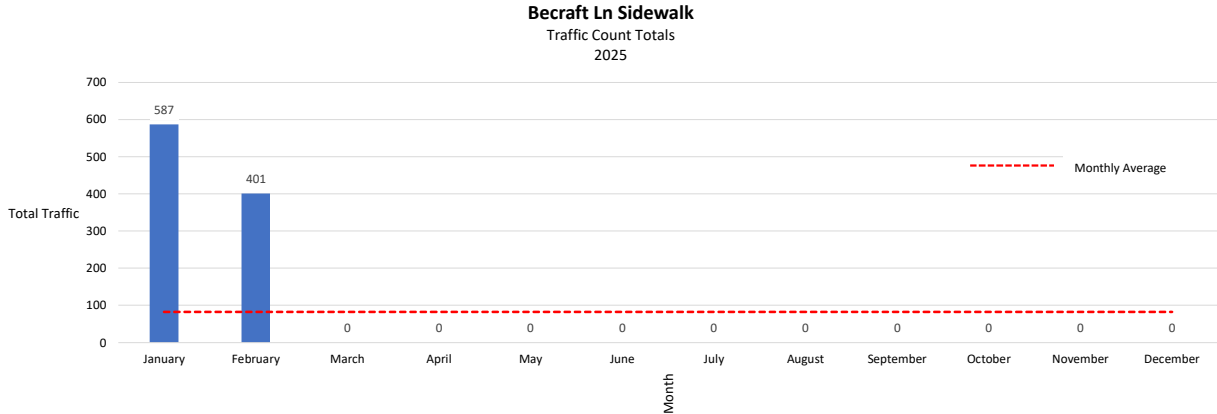
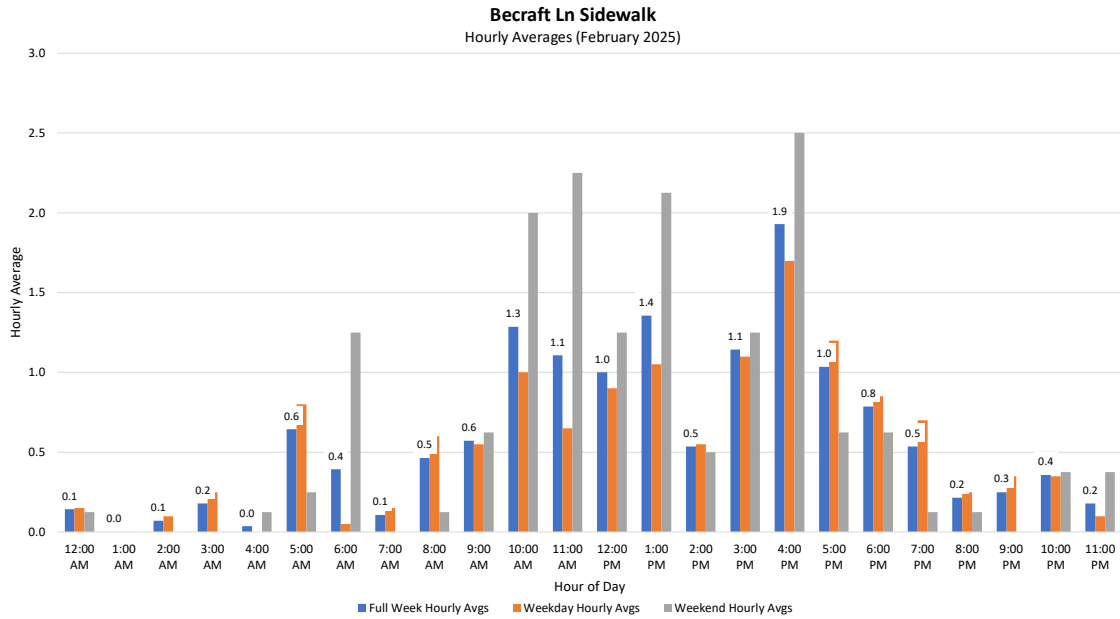
Phone: 406-256-2701 Fax: _____

Task Order reference number: 02

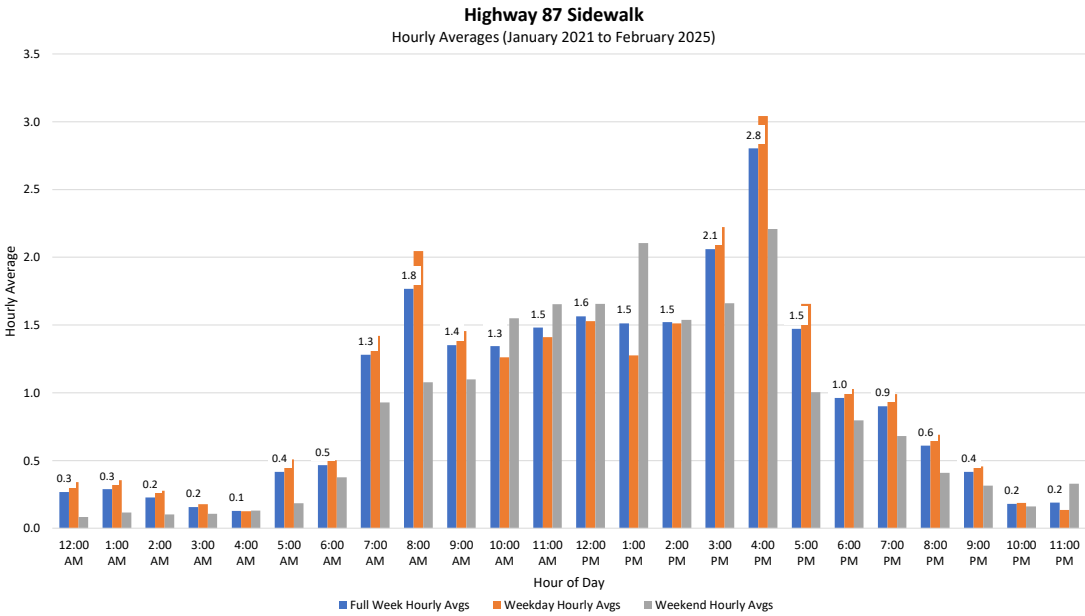


Hourly Statistics		
	Total	Month
Average	0.9	0.6
Median	1.0	0.5
STDV	0.6	0.5
Min	0.2	0.0
Max	1.9	1.9

Field Notes

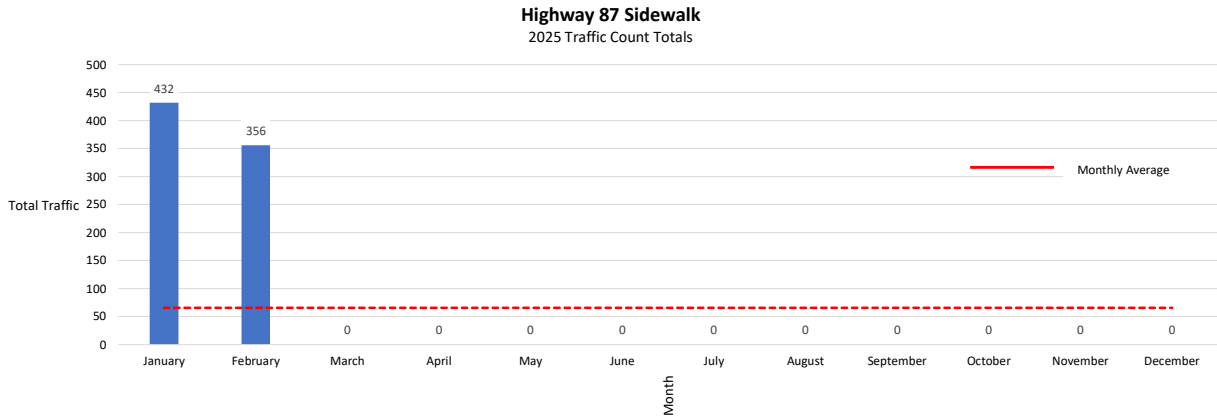
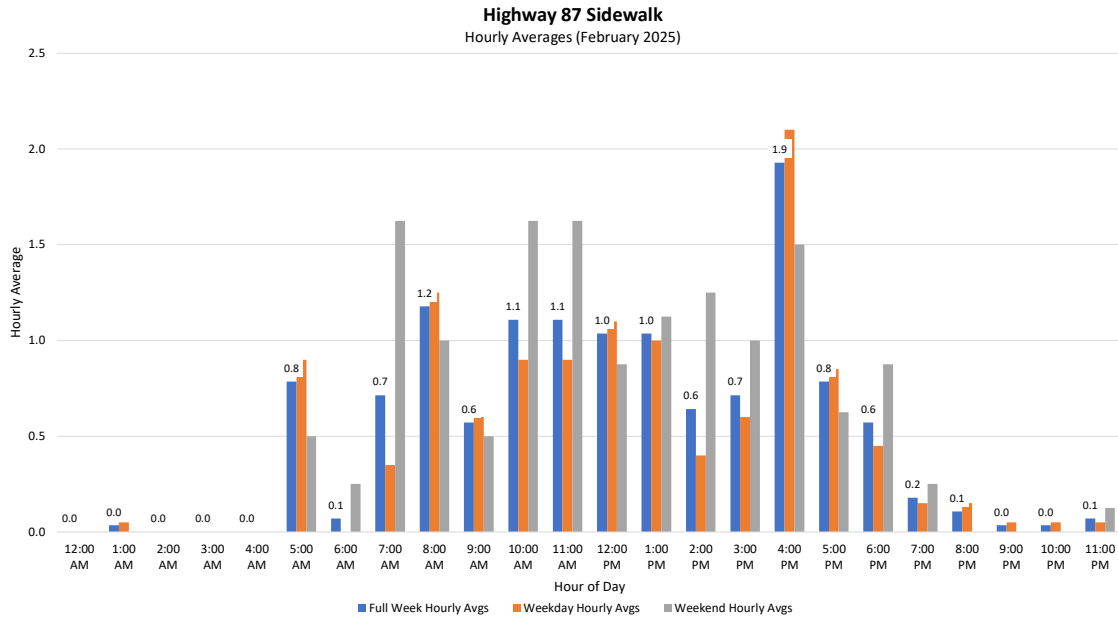


Site Name	Total Count	Average	Wk. Day Avg	Wk. End Avg	Min	Date w/ Min Total	Max	Monthly Avg
Becraft Ln	988	17	16	9	1	4-Feb	50	82.33

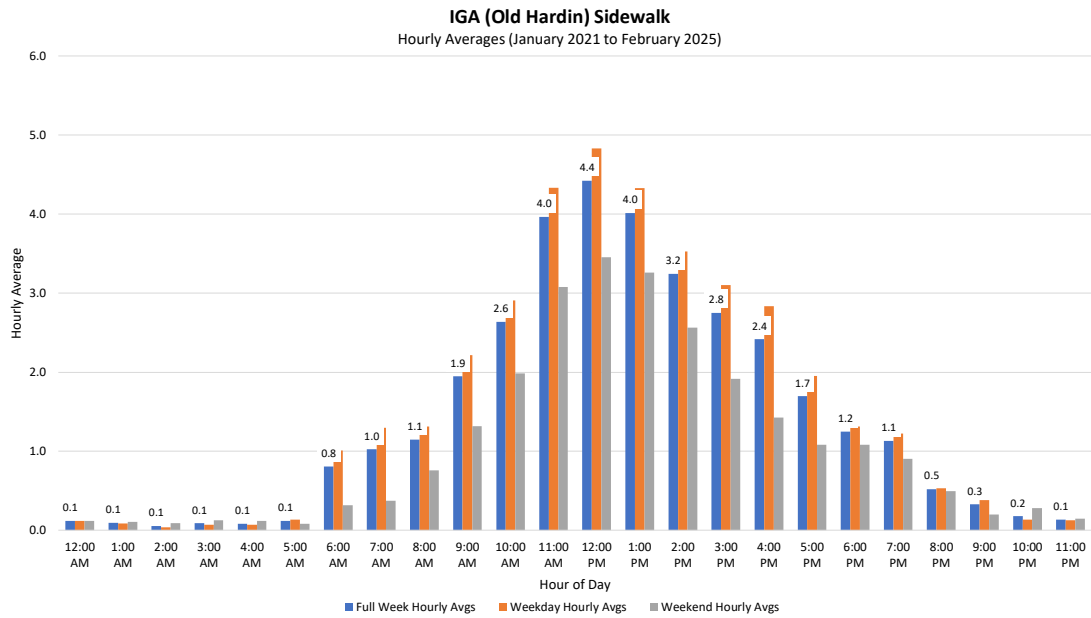


Hourly Statistics		
	Total	Month
Average	1.0	0.5
Median	0.9	0.6
STDV	0.7	0.5
Min	0.1	0.0
Max	2.8	1.9

Field Notes

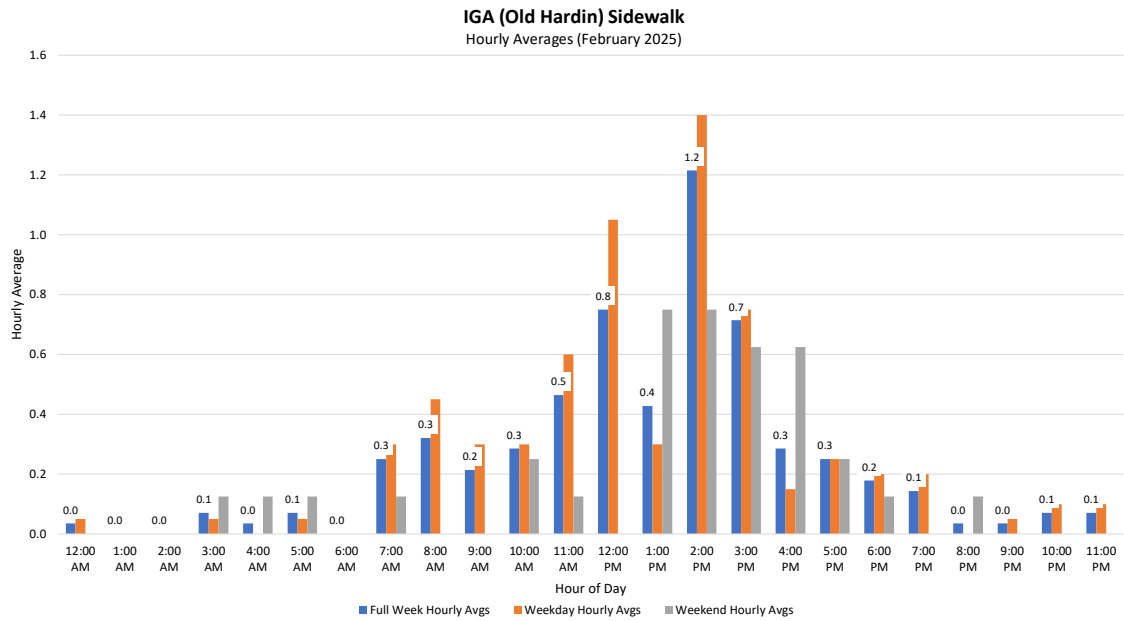


Site Name	Total Count	Average	Wk. Day Avg	Wk. End Avg	Min	Date w/ Min Total	Max	Date w/ Max Total
Highway 87	788	13	12	7	1	12-Feb	35	27-Feb

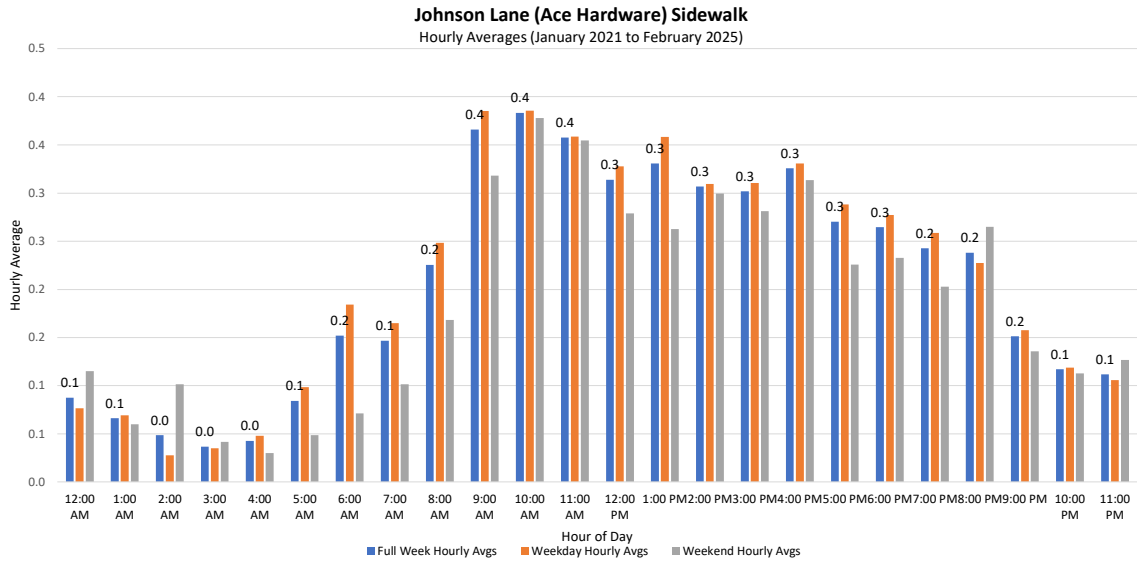


Hourly Statistics		
	Total	Month
Average	1.4	0.2
Median	1.1	0.2
STDV	1.4	0.3
Min	0.1	0.0
Max	4.4	1.2

Field Notes

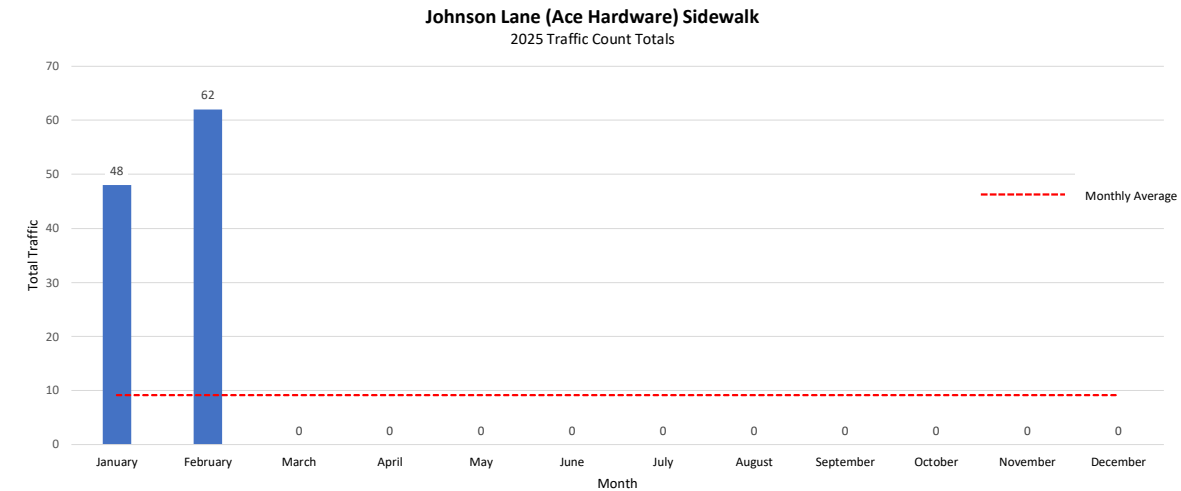
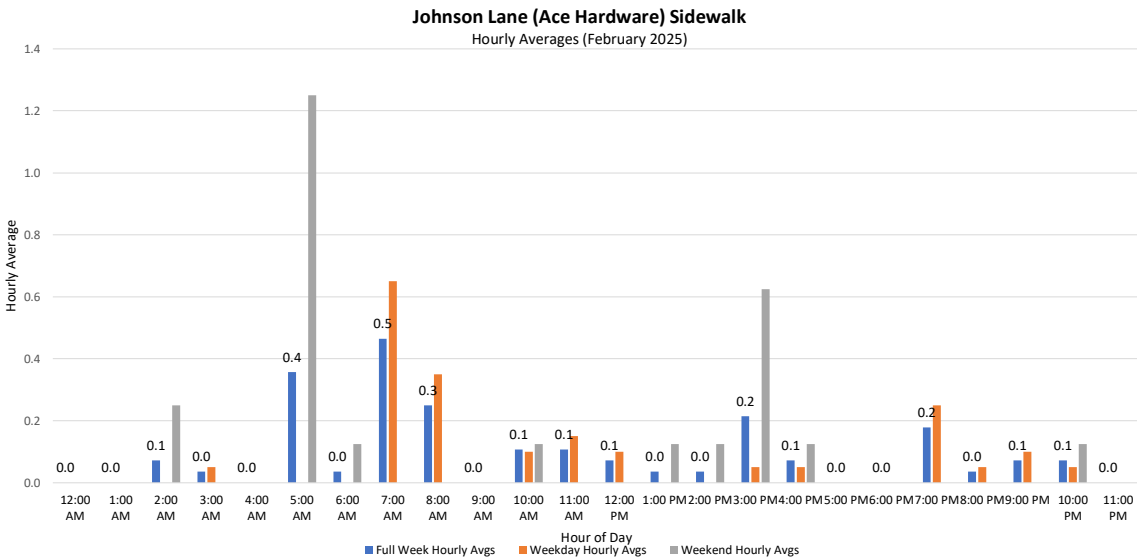


Site Name	Total Count	Average	Wk. Day Avg	Wk. End Avg	Min	Date w/ Min Total	Max	Date w/ Max Total	Monthly Avg
Highway 87	393	7	7	2	1	11-Jan	25	20-Feb	33

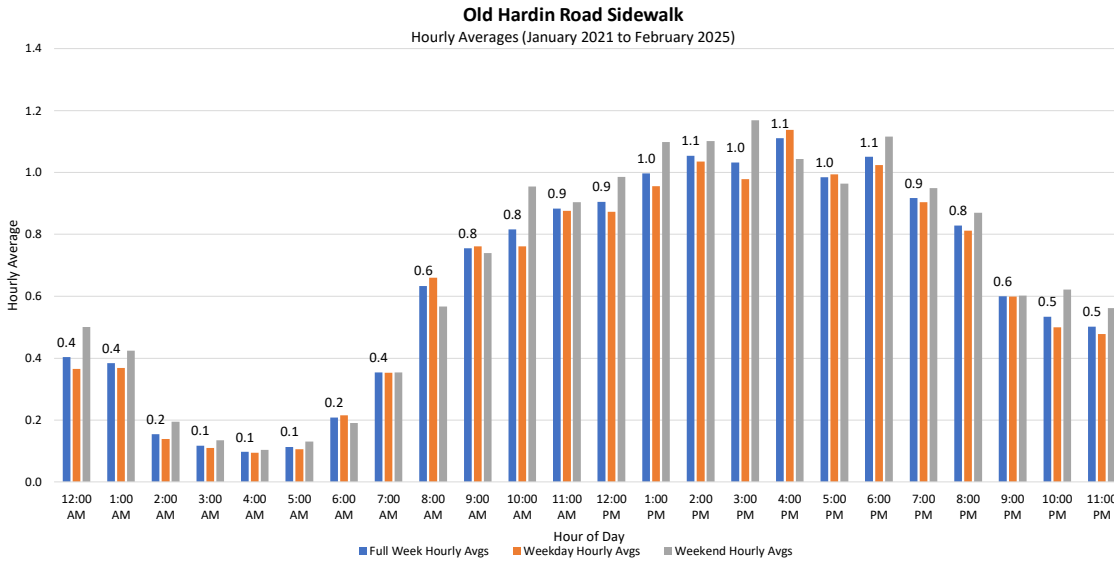


Hourly Statistics		
	YTD	Month
Average	0.2	0.1
Median	0.2	0.1
STDV	0.1	0.1
Min	0.0	0.0
Max	0.4	0.5

Field Notes
Sidewalk was completely covered in snow from street plowing in December 2018.

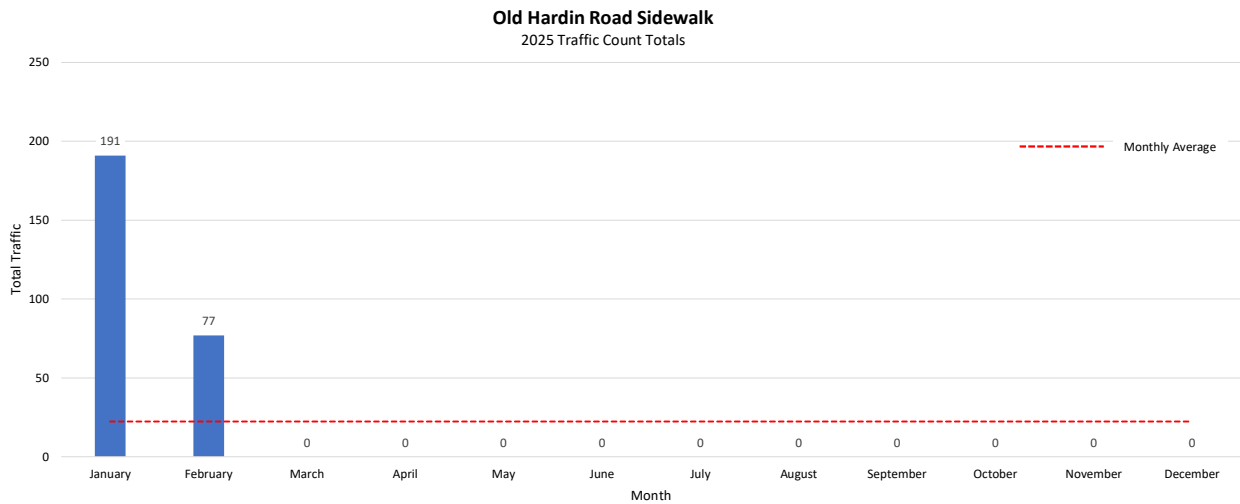
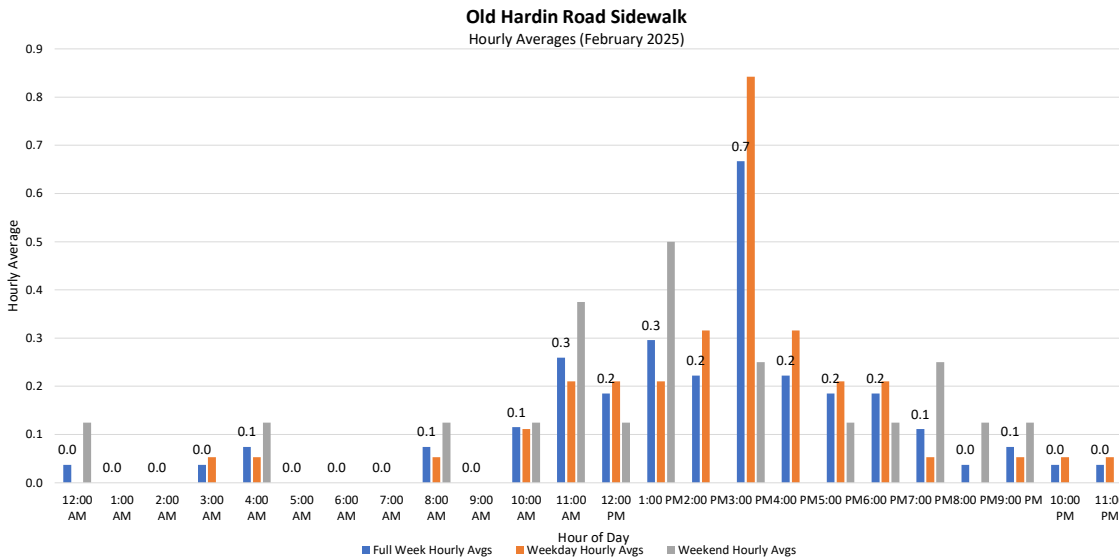


Site Name	Total Count	Average	Wk. Day Avg	Wk. End Avg	Min	Date w/ Min Total	Max	Date w/ Max Total	Monthly Avg
Johnson Ln Sidewalk	110	2	2	2	0	01/04/20	10	02/16/20	9



Hourly Statistics		
	YTD	Month
Average	0.6	0.1
Median	0.7	0.1
STDV	0.3	0.1
Min	0.1	0.0
Max	1.1	0.7

Field Notes



Site Name	Total Count	Average	Wk. Day Avg	Wk. End Avg	Min	Date w/ Min Total	Max	Date w/ Max Total	Monthly Avg
Old Hardin Rd	268	5	4	3	0	1/6/21	31	1/30/21	22